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## MINUTES

Meeting: **National Park Authority**

Date: Friday 3 July 2020 at 10.00 am

Venue: WebEx Virtual Meeting

Chair: Cllr A McCloy

Present: Cllr D Chapman, Cllr J Atkin, Cllr W Armitage, Mr J W Berresford, Cllr P Brady, Cllr M Chaplin, Cllr C Farrell, Cllr C Furness, Cllr A Gregory, Prof J Haddock-Fraser, Mr Z Hamid, Cllr A Hart, Cllr Mrs G Heath, Mr R Helliwell, Cllr I Huddleston, Cllr B Lewis, Cllr C McLaren, Cllr Mrs K Potter, Cllr V Priestley, Cllr K Richardson, Miss L Slack, Mr K Smith, Cllr P Tapping, Cllr R Walker, Mrs C Waller, Ms Y Witter and Cllr B Woods

Apologies for absence: Cllr G D Wharmby.

### **36/20 ELECTION OF AUTHORITY CHAIR & DEPUTY CHAIR**

Cllr D Chapman, the Deputy Chair of the Authority, presided for the appointment of the Chair for 2020/21.

One Member Cllr A McCloy, had expressed an interest in the role of Chair of the Authority and provided a written statement, circulated to all Members in advance of the meeting. A motion to appoint Cllr McCloy was moved and seconded and, in accordance with Standing Order 1.12(4), the voting was carried out using a WebEx Poll. Cllr A McCloy was appointed as Chair of the Authority for 2020/21. Cllr A McCloy then presided for the remainder of the meeting.

Two Members, Mr J Beresford and Cllr C Furness had expressed an interest in the role of Deputy Chair of the Authority and provided written statements, circulated to all Members in advance of the meeting. A motion to appoint one of the candidates was moved and seconded and, in accordance with Standing Order 1.12(4), the voting was carried out in the form of a ballot.

Following the ballot Mr J Beresford was appointed as Deputy Chair of the Authority for 2020/21.

### **RESOLVED**

- 1. To appoint Cllr A McCloy as Chair of the Authority for a term expiring at the Annual Meeting in July 2021.**

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**2. To appoint Mr J Beresford as Deputy Chair of the Authority for a term expiring at the Annual Meeting in July 2021.**

**37/20 MINUTES OF PREVIOUS MEETING OF 22 MAY 2020**

The minutes of the last meeting of the Authority held on 22 May 2020 were approved as a correct record.

**38/20 MEMBERS DECLARATIONS OF INTEREST**

There were no declarations of interest.

**39/20 CHAIR'S ANNOUNCEMENTS**

The Chair welcomed Cllr Ken Richardson to his first meeting of the Authority since being appointed by Barnsley Metropolitan Borough Council, and updated Members on a number of recent issues and activities.

**RESOLVED: To note the report.**

**40/20 CHIEF EXECUTIVES REPORT**

The Chief Executive introduced her written report and invited questions and comments from Members.

**RESOLVED: To note the report.**

**41/20 REPORT OF THE MEMBER APPOINTMENT PROCESS PANEL - APPOINTMENT OF COMMITTEE CHAIRS AND VICE-CHAIRS, ANNUAL APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, PANELS AND ADVISORY GROUPS MEMBER CHAMPIONS AND OUTSIDE BODIES.**

The meeting considered the report of the Member Appointments Process Panel and considered each of the appointments in the order set out in recommendations 2 to 8 in the report. In most cases the appointments were moved, seconded and approved in accordance with the expressions of interest in the report. Any changes to the report are identified below.

**Appointment of the Chair of Planning Committee and the Chair of Programmes and Resources Committee.**

A motion to appoint Mr R Helliwell as Chair of Planning Committee and Mr Z Hamid as Chair of Programmes and Resources Committee was moved and seconded put to the vote and carried.

**Appointment of the Vice Chair of Planning Committee**

A motion to appoint one of the following five Members as Vice-Chair of Planning Committee was moved and seconded:

Cllr P Brady,  
Cllr M Chaplin,  
Cllr D Chapman,  
Cllr K Richardson,  
Mr K Smith.

Following the first vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr K Richardson was struck off the list and a fresh vote was taken.

Following the second vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr D Chapman was struck off the list and a fresh vote was taken.

Following the third vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr D Chaplin was struck off the list and a fresh vote was taken.

Following the fourth vote Mr K Smith received a majority of the votes cast and was appointed as Vice Chair of Planning Committee.

### **Vice Chair of Programmes and Resources Committee**

A motion to appoint either Cllr C Furness or Prof J Haddock-Fraser as Vice Chair of Programmes and Resources Committee was moved and seconded put to the vote and Prof J Haddock-Fraser was appointed.

### **Planning Committee and Programmes and Resources Committee**

It was noted that the Authority had previously agreed that the Membership of both Standing Committees should be set at 15 and the Local Authority positions on Planning Committee allocated according to the formula used in previous years. At the meeting the Authority agreed to increase the size of Programmes and Resources Committee to 16 Members so that the Chair of the Authority could be appointed to both Committees

### **Local Joint Committee**

At the meeting Cllr K Richardson expressed an interest in being appointed to the Committee.

### **Appeals Panel**

At the meeting Cllr A Hart, Cllr V Priestley and Prof J Haddock-Fraser expressed an interest in being appointed to the Panel.

### **Budget Monitoring Meeting**

At the meeting it was agreed that both Cllr V Priestley and Ms V Witter would be appointed to attend the quarterly meetings.

### **Natural Environment , Biodiversity and Farming Member Champion**

A motion to appoint one of the following five Members as the Natural Environment , Biodiversity and Farming Member Champion was moved and seconded:

Cllr D Chapman,  
Cllr Ms C Farrell,  
Mr R Helliwell,  
Cllr V Priestley,  
Miss L Slack.

Following the first vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr V Priestley was struck off the list and a fresh vote was taken.

Following the second vote there was not a clear majority in favour of one Member and both Cllr C Farrell and Mr R Helliwell had the lowest number of votes. Mr Helliwell then withdrew his expression of interest so a fresh vote was taken with his name removed.

Following the third vote there was not a clear majority in favour of one Member so, in accordance with Standing Order 1.12(3), Cllr Ms C Farrell was struck off the list and a fresh vote was taken.

Following the fourth vote Miss L Slack received a majority of the votes cast and was appointed as the Natural Environment , Biodiversity and Farming Member Champion.

### **Thriving and Sustainable Communities**

A motion to appoint either Cllr P Brady or Cllr V Priestley as the Thriving and Sustainable Communities Member Champion was moved and seconded, put to the vote and Cllr V Priestley was appointed.

### **Appointments to Outside Bodies**

Derwent Valley Community Rail Partnership

Cllr A McCloy expressed an interest in being appointed as Deputy.

Moors for the Future Partnership Group

It was moved and seconded that either Miss L Slack or Cllr R Walker be appointed as Deputy Chair. The motion was put to the vote and Miss L Slack was appointed.

Miss L Slack withdrew her interest as being appointed as a reserve Member.

Staffordshire Destination Management Partnership

Cllr A Hart expressed an interest in being appointed.

National Park Management Plan Advisory Group

Mr J Berresford withdrew his expression of interest.

### **RESOLVED**

- 1. To confirm that voting on recommendations 2 to 8 in the report be carried out using a WebEx poll instead of a recorded vote.**
- 2. To confirm that the size of Planning Committee is set to 15 Members made up of 8 Local Authority Members and 7 Secretary of State Members with Local Authority places on Planning Committee as set out in Section B(i) of Appendix 1.**
- 3. To confirm that the size of Programmes and Resources Committee is set to 16 made up of 8 Local Authority Members and 8 Secretary of State Members**
- 4. To appoint the following Members to the offices of Chair and Vice Chair of the Standing Committees until the Annual Meeting in July 2021:**

**Planning Committee**

**Chair: Mr R Helliwell**  
**Vice Chair: Mr K Smith**

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**Programmes and Resources**                      **Chair: Mr Z Hamid**  
**Committee**    **Vice Chair: Prof J Haddock-Fraser**

5. **To appoint Members to Planning Committee, and the Programmes and Resources Committee as set out below until the Annual Meeting in July 2021:**

**Planning Committee**

**Programmes and Resources**

**Chair: Mr R Helliwell**  
**Vice Chair: Mr K Smith**

**Chair: Mr Z Hamid**  
**Vice Chair Prof J Haddock Fraser**

**Cllr J W Armitage**  
**Cllr R P H Brady**  
**Cllr M Chaplin**  
**Cllr D Chapman**  
**Cllr A Gregory**  
**Cllr A Hart**  
**Cllr I Huddleston**  
**Cllr A McCloy**  
**Cllr Mrs K Potter**  
**Cllr K Richardson**  
**Miss L Slack**  
**Cllr G Wharmby**  
**1 Vacancy**

**Cllr J Atkin**  
**Mr J Berresford**  
**Cllr C Farrell**  
**Cllr C Furness**  
**Cllr Mrs C G Heath**  
**Cllr B Lewis**  
**Cllr A McCloy**  
**Cllr C McLaren**  
**Cllr V Priestley**  
**Cllr P Tapping**  
**Cllr R Walker**  
**Mrs C Waller**  
**Ms Y Witter**  
**Cllr B Woods**

6. **To appoint the following Members to the Local Joint Committee until the Annual Meeting in July 2021:**

**Cllr W Armitage**  
**Cllr M Chaplin**  
**Cllr C Furness**  
**Cllr I Huddleston**  
**Cllr K Richardson**

**Cllr Mrs K Potter**  
**Mr K Smith**  
**Prof J Haddock Fraser**  
**Cllr V Priestley**

7. **To appoint the following Members to the Appeals Panel until the Annual Meeting in July 2021:**

**Cllr M Chaplin**  
**Cllr D Chapman**  
**Cllr I Huddleston**  
**Cllr A Hart**  
**Cllr B Woods**

**Cllr R P H Brady**  
**Mr R Helliwell**  
**Prof J Haddock Fraser**  
**Cllr V Priestley**

8. To appoint the following Members to the Due Diligence Panel until the Annual Meeting in July 2021:

One Member Mr J Berresford

One Deputy Member: Cllr C Furness

9. To appoint the following Members to the Local Plan Review Steering Group until the Annual Meeting in July 2021:

Chair of Planning Committee Mr R Helliwell

Vice Chair of Planning Committee: Mr K Smith

Chair of the Authority Cllr A McCloy

Member Representatives: Cllr C Furness

Prof J Haddock-Fraser

Cllr V Priestley

Miss L Slack

Mr K Smith

Ms Y Witter

10. To appoint the following Members to the Governance Review Working Group until the Annual Meeting in July 2021:

Cllr W Armitage Mr J Berresford

Cllr C Furness Cllr R P H Brady

Cllr B Woods Cllr A McCloy

Mr K Smith

11. To appoint the following Members to the Climate Change Task Group until the Annual Meeting in July 2021:

Cllr C Farrell Prof J Haddock-Fraser

Cllr C Furness Miss L Slack

Cllr D Chapman Mr K Smith

Cllr M Chaplin

12. To appoint the following Members to the Budget Monitoring Meeting until the Annual Meeting in July 2021:

Chair and Vice Chair of Mr Z Hamid  
Programmes and Resources

Committee: Prof J Haddock-Fraser

**Chair of the Authority:** Cllr A McCloy

**Two other Members:** Cllr V Priestly and Ms Y Witter

13. To appoint the following Member Champions until the Annual Meeting in July 2021:

<b>Natural Environment, Biodiversity and Farming:</b>	<b>Miss L Slack</b>
<b>Cultural Heritage and Landscapes:</b>	<b>Mr K Smith</b>
<b>Engagement:</b>	<b>Ms Y Witter</b>
<b>Thriving and Sustainable Communities:</b>	<b>Cllr V Priestly</b>
<b>Climate Change:</b>	<b>Prof J Haddock-Fraser</b>
<b>Business Economy:</b>	<b>Cllr C Furness</b>
<b>Member Learning and Development:</b>	<b>Cllr B Woods</b>

14. To make appointments to the Outside Bodies set out in Appendix 1 to the minutes to expire at the Annual meeting in July 2021.

15. To confirm that only these appointments are approved duties for the payment of travel and subsistence allowances as set out in Schedule 2 in the Members' Allowances Scheme.

#### **42/20 MEMBERS ANNUAL ATTENDANCE REPORT**

The meeting considered the annual return of Members' attendance at Authority and Committee meetings and Training and Development events for 2019/20.

**RESOLVED: To note the annual return of Members' attendance for 2019/20.**

#### **43/20 APPOINTMENT OF INDEPENDENT PERSONS**

Under the provisions of the Localism Act 2011, the Authority was required to appoint at least one Independent Person to assist it in promoting and maintaining high standards of conduct amongst all Members. The Authority considered a report proposing that the current two Independent Persons be reappointed for a further 4 year term.

**RESOLVED:**

- 1. To reappoint Philip Sunderland and Jean Walker as Independent Persons for a term of office of 4 years ending at the Annual Meeting in 2024.**
- 2. To confirm that these appointments will end in 2024 when new Independent Persons will be selected and appointed following a formal recruitment process.**

**44/20 ANNUAL CALENDAR OF MEETINGS 2021**

The Authority considered a report setting out proposals for a schedule of meetings to cover the period from 1 January 2021 to 31 December 2021.

**RESOLVED:**

**To approve the Calendar of Meetings for 2021 as set out in Appendix 2 of the minutes.**

**45/20 OUTSIDE BODY FEEDBACK REPORTS**

The Authority received an update report from the Member appointed as Member Representative for Landscape and Heritage.:

**Appendix 1 - Appointment to Outside Bodies**

**Appendix 2 - Calendar of Meetings 2021**

**46/20 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972**

**RESOLVED:**

**That the public be excluded from the meeting during consideration of Agenda Item No. 15 to avoid the disclosure of Exempt Information under S100 (A)(4) Local Government Act 1972, Schedule 12A, paragraph 1 “ information relating to any individual” and paragraph 3 “information relating to the financial or business affairs of any particular person (including the Authority holding that information)”.**

**PART B**

The meeting ended at 11.50 am